



Prof. T. J. Sawant
D.E.E., B.E.(Elec.), MISTE
Founder Secretary

JAYAWANT SHIKSHAN PRASARAK MANDAL'S
Jayawantrao Sawant College of Engineering

(Approved by AICTE, New Delhi, Govt. Of Maharashtra and affiliated to University of Pune.)
[Id. No.: PU / PN / Engg. / 199 / (2004)]

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Dr. Jadhav M. G.
M.E. Ph.D. (Mech-Engg) F.I.E(E)
Principal

Minutes of Meeting of IQAC members

(2nd meeting of AY 2018-19)

Frequency: 2 times in year

Venue: Board Room

Date: 10/01/2019

Time: 3.30 pm

A meeting of IQAC was held in Board Room on **Thursday, 10th Jan. 2019 at 3.30 am**. The following members were present.

1.	Dr. M. G. Jadhav (Principal)
2.	Dr.Sachin Todkari (IQAC coordinator)
3.	Suneeta Phadkule (Vice-Principal)
4.	Dr. Pradeep Patil (HOD, Mech)
5.	Dr. S. B. Chaudhari (HoD, Comp)
6.	Namdev Padulkar(HoD, Electrical)
7.	Dr. Chandraprabha Manjare (HoD, E&TC)
8.	Jyoti Patil (HOD, IT)
9.	Dr. Vasant Bugade (Management representative)
10.	Dr. Sanjay Sawant (Management representative)
11.	Paras Mahajan (Student representative)
12.	Invitees: Training and Placement Coordinator, website coordinator

Agenda:

1. Review of activities, achievements from June 2018 to Dec 2018.
2. NBA Preparation review and website updates.
3. Review of feedback from all stakeholders.
4. Formation of Centre of Excellence in Robotics Process Automation.
5. Project Based National & International Competitions and Placements.
6. Review of Department level Placement based tests.
7. Skill Development Programs.
8. Faculty development programs.

Following points were discussed in the meeting:	
1)	Meeting was started with review of points of previous meeting at 3.30 pm. IQAC Chairman briefed about agenda of meeting.
2)	All HOD briefed about department level all activities and achievement of the semester. It is observed that all department are actively engaged in various activities for students which is appreciated by Management representative ,Dr.Bugade V.
3)	As institute decided to apply for NBA, Department level NBA work progress presented by program coordinator Mrs.Suneeta Phadkule.She has also raised the issue of website updates. In order to disseminate information to the stakeholders regarding all activities of the college, necessary instructions are given to the website coordinator.
4)	IQAC chairman took review of feedback from all stakeholders and instructed to all HODs to take necessary actions to incorporate suggestions.
4)	Considering current trends in technology, institute decided to work on Formation of Centre of Excellence in Robotics Process Automation. It has been decided to register 300 studetns from all department.
5)	IQAC coordinator explained changing trends of Placement and Competitions like Hackathon, TCS Code-Vita, KPIT Sparkle etc. As discussed in meeting every department will target these project competitions through student innovation clubs. Principal suggested involving project guide to track the progress of students in various competitions and provide them necessary support.
6)	For improving placements, institute conducted weekly Placement test and activities. All department TPCs presented analysis of weekly placement tests & activities. The campus director Mr.Sanjay Sawant appreciated efforts of Training and placement department and encouraged them to keep same spirit.
7)	Further HoDs briefed skill development program conducted at department level and planning of upcoming activities.
8)	It is decided in meeting that, Faculty development program on latest technology will organized at every department.
9)	The meeting ended with vote of thanks proposed by IQAC coordinator Dr.Sachin Todkari.



Minutes Prepared by
Dr. Sachin Todkari
IQAC Coordinator



Minutes Approved by
Dr. M. G. Jadhav
Principal - JSCOE

Soft Copy:

1. To All above mentioned members
2. Campus Director – Hadapsar

Hard Copy: HoD Meeting Proceeding file.



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Dr. Jadhav M. G.
M.E. Ph D. (Mech-Engg) F2000
Principal

Minutes of Meeting of IQAC members

(1st meeting of AY 2018-19)

Frequency: 2 times in a year

Venue: Board Room

Date: 4/06/2018

Time: 3.30 pm

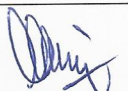
A meeting of IQAC was held in Board Room on Tuesday, 4th June 2019 10.30 am. The following members were present.

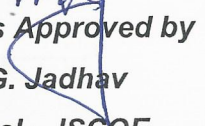
1.	Dr. M. G. Jadhav (Principal)
2.	Dr. Sachin Todkari (IQAC coordinator)
3.	Suneeta Phadkule (Vice-Principal)
4.	Dr. Pradeep Patil (HOD, Mech)
5.	Dr. S. B. Chaudhari (HoD, Comp)
6.	Prof. Namdev Padulkar (HoD, Electrical)
7.	Dr. Chandraprabha Manjare (HoD, E&TC)
8.	Jyoti Patil (HOD, IT)
9.	Dr. Vasant Bugade (Management representative)
10.	Dr. Sanjay Sawant (Management representative)
11.	Paras Mahajan (Student representative)
12.	Invitees

Agenda:

1. Previous meeting reading
2. One Week Curriculum Enrichment Program
3. Periodic Progressive Performance of UG & PG Projects.
4. Formation of Quality Assurance Cell for Academic Monitoring.
5. Formation of Students Innovation Clubs for Innovative Projects.
6. Skill Development Programs
7. Faculty development programs.

Following points were discussed in the meeting:	
	Meeting was started at 10.30 am, IQAC Chairman briefed about agenda of meeting.
1)	The minutes of the previous meeting read by IQAC coordinator which were confirmed and recorded.
2)	In meeting, IQAC Coordinator gave the Planning of Six Days Curriculum Enrichment Program , which accepted by all HoDs.
3)	It has been emphasized to take rigorous follow up of UG and PG projects to monitor quality parameters.IQAC Coordinator requested to all head of department to conduct meeting of all project guide to motivate students to complete work before deadlines and participate in upcoming competitions. He gave the guidelines & formats for periodic progressive performance monitoring of UG & PG projects.
4)	IQAC Chairman briefed the role and responsibility of academic audit committee which will be implemented from current A.Y.
5)	NBA coordinator explained the importance of Students Innovation clubs during meeting. As per guidelines received every department should form the students clubs and target the National Level Project Competitions like Hackathon, TCS Code Vita, KPIT Sparkle etc.
6)	It is suggested by Mr. Sanjay Sawant to plan Skill development programs for SE & TE Students, faculty members.
7)	The IQAC coordinator expressed his gratitude towards all members for participating in meeting and concluded it with vote of thanks.


Minutes Prepared by
Dr. Sachin Todkari
IQAC Coordinator


Minutes Approved by
Dr. M. G. Jadhav
Principal - JSCOE

Soft Copy:

1. To All above mentioned members
 2. Campus Director – Hadapsar
- Hard Copy: HoD Meeting Proceeding file.**

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